

***First United Methodist Church-Deming, NM***  
***Administrative Council Meeting Minutes***  
***November 10, 2009***

**Call To Order-** Chairperson Vicki Hofacket called the meeting to order at 5:30 p.m. There were thirteen members in attendance. Rev. Keath Baskett gave the opening prayer.

**Minutes of Last Meeting-** The minutes of the previous meeting were reviewed. Don Cameron moved to accept them. The motion was seconded by Wendell Hutchison and carried.

**Reports**

Finance- Wendell reported that after addressing financial issues, the committee decided to table expenditures of excess budget funds until their December meeting. Minutes were not available for the Ad Council meeting. An alarm fund of \$122 was approved for additional programming passed including the additional \$12 per month for additional services. A multimedia station (CPU only) for the sanctuary was requested and funding for it was approved.

Trustees – Claire reported that the multimedia computer for the sanctuary was approved and has been ordered.

Other committee reports are attached.

**Old Business** - none

**New Business**

Contract for the outdoor sign needs to be approved for 2010. The current cost is \$275/month. Wendell Hutchison motioned that we continue with the contract. Mike Hofacket seconded the motion which passed. Mike will check to see if we can get lighting on the sign.

On behalf of Love Inc., Sue Holdridge requested use of the Mac Kitchen/Gym to host a community Thanksgiving Dinner. Elmer Veeder recommended approval and the motion was seconded by Mike Hofacket and passed. The recommendation that the church also provide the paper/dry goods for the dinner was also approved.

Due to the need to attend praise team rehearsal, Sarah Williams gave her staff report at this time:

Music Ministry – Sarah Williams

On December 5<sup>th</sup>, S.O.U.L. Kids will provide music for the hospital nursing home in conjunctions with Heaven Door Dance Studio. The Christmas Concert is December 13<sup>th</sup> at 6:00 p.m. The S.O.U.L. Kids Christmas play is the December 20<sup>th</sup> during both services. This group's numbers have grown from five to twelve. Sarah is starting to plan to present the Living Last Supper next spring. She is also working on performing arts for the youth group, First Call.

The Church Directory will be three years old in 2010. Olan Mills has changed the process to make it less burdensome on churches by making appointment reminder phone calls/emails as well as doing more layout work. A password protected online directory for the church is provided for three years, to which new members can be added. Don Cameron moved this be set for the fall. Wendell Hutchison seconded the motion. It passed. Claire Phillips will get tentative dates to present at the next Ad Council meeting.

Deming Electric Light Parade will be the first weekend in December. There was discussion to have a committee look at a church entry for 2010. The item was tabled for the June 2010 Ad Council meeting. In discussion for a float committee chair, Courtney Keeler was recommended as a possibility. She is an artist and member of the youth group who will graduate in May.

Evangelism for the Holidays: It was suggested that Christmas Eve goodie baskets (called Shepherd's Run in other communities) be prepared for those who work that holiday – Police/Fire/Sheriff Departments, ER, Detention Center, Border Patrol, U.S. Customs, EMT's. Item possibilities included banana bread, tea bags, cookies, hot cider, etc. This would be a joint project of the UMM and UMW, with congregation members invited to participate as well. Rosalee will bring this up to the UMW and Elmer Veeder will discuss with the UMM, both at their November meetings.

It was also discussed to make the chapel available for a Blue Christmas (for those who have lost loved ones over the holidays) and offer special services. The staff and Evangelism team will coordinate this.

The Sunday School children are preparing a care package for Josh Robertson, with congregation members invited to provide goodies as well.

## **STAFF REPORTS**

Music Ministry – (see New Business)

Pastor Assistant –Beth Simpson

Beth asked for suggestions for a date for Christmas Caroling that would involve youth and more congregational participation for our shut-ins. 4 pm on December 20<sup>th</sup> was suggested. Ad Council Members are encouraged to go back to their respective Sunday School classes and small groups to invite others to come. Sign-up sheets will also be used. Don Cameron suggested personal contact with the groups as well. Caroling is one of Beth's outreach projects for December. She also encouraged everyone to be in prayer for several members who've been hospitalized.

Secretary –\_Claire Phillips-Orate

EDE, Equipping Disciples for Excellence, will be held January 29<sup>th</sup> at Trinity-First UMC in El Paso. There are a number of great workshops. Everyone is asked to consider attending. Sign-up sheets will be distributed in the near future.

Pastor- Keath Baskett

There will be a communion Thanksgiving service at St. Augustine Church on November 22<sup>nd</sup> at 6:00 p.m. Our Thanksgiving Eve service will be on the 23<sup>rd</sup> at 6:00 p.m. Hanging

of the Greens will be November 22<sup>nd</sup> at 4:00 p.m. Our youth are going to Acquire the Fire in Phoenix, November 20-22.

Keath advised our second service accompanist, Drew Soto, is no longer employed and we are looking for a replacement. A second accompanist is needed for second service to replace Drew.

For the SPRC, Keath reported that the SPRC recommended Sarah Williams be hired for the Music Director position, subject to our standard probationary period, at a salary of \$2600.00 per month, a full-time position. Sarah is ready to accept and this salary will commence upon approval. After discussion, the Ad Council approved the motion. Mike Hofacket will make the announcement to the congregation if Charles Stanley, SPRC chair, is unavailable.

On a personal note, Mike Hofacket reported that former pastor David Okerberg and his wife, Barbara, have decided to place Barbara's mother, Lois Kelly, in a care facility. This is a hard decision for the family and prayers are appreciated.

The next Ad Council meeting will be January 12, 2010.

Meeting was adjourned at 6:25 p.m. Mike Hofacket gave the closing prayer.

Respectfully,

Mary Adams  
Secretary