

FIRST UNITED METHODIST CHURCH – Deming, NM
Administrative Council Meeting Minutes
January 13, 2009

Call to Order- The meeting of the AD council was called to order at 5:30pm by Chairperson Vicki Hofacket. There were 21 members in attendance. Rev. Keath Baskett gave the opening prayer.

Minutes of Last Meeting – Vicki Hofacket addressed the financial issues we are facing, asking committee members to think outside of the box for ways to raise money to meet our needs. She spoke about this being our (the members’) church and the need to build excitement so other will want to attend. To streamline meetings, it was requested that committee reports not be read each meeting, simply submitted. The Missions bulletin board (in the hallway outside of the sanctuary) will be used to post committee meeting minutes, financial and budget reports and the leadership list.

Missions – Barbara Walsh reported on the craft show. This was the best one yet. Marge Taylor and Barbara Walsh are retiring from heading the Craft Show. There is \$900 in their budget to date. \$600 will be given to the Youth Group, \$180 will be left for Joe MacDonald who will head the Craft show for 2009.

Trustees – Duke Deitz reported on the current status with the insurance company. A check for \$10,500 was received; \$5,600 was for the first breakin. Two televisions were purchased along with two DVD players and stands. Beth and Claire’s computers were replaced.

Any computers, monitors, printers, that were broken can be thrown away. We can recycle these. Wendell Hutchison can get a phone number for a recycler. Stained glass repairs are in progress. As they are repaired, NM Art and Glass is billing us and the bill is then sent to the insurance company for payment. The projector will be replaced. Duke will check the status of the Kenneth Wyatt Apostle Series pictures. An insurance report will be published on the web site, and or the monthly newsletter.

Finance – Jack Galbraith reported that people were coming to church and are giving, on average, the same amount, but attendance was down. Ten percent of the offering will immediately go to apportionments. There is only enough money in the budget for salary, and fixed expenses. Unfunded are programs, such as the Labor Day Campout, VBS, our children’s groups, musical accompanists.

Discussion on the financial issue, ideas on ways to save money, fund programs, and ways to communicate this and other information to congregation resulted in the following recommendations and motions:

- A spending budget of \$342,050 was recommended (program and accompanist areas were funded at 2008 levels, provided money is available). Don Cameron moved this budget be adopted. The motion was seconded by Barbara Walsh and passed.
- Detailed monthly reports be prepared for the designated account so that shared ministries giving is more identifiable.

- Committee meeting notices will be sent by email instead of using postcards. Committee chairs have been asked to verify email addresses for their members.
- Newsletters will not be mailed after the February issue unless people request it and pay \$5/year. The newsletter will be posted on the website and a few copies will be available at the back of the church for those without access to the internet.
- Committee minutes should be completed within 5 days of the committee's meeting. Copies should be provided to the webmaster and the church secretary, with a copy posted on the Missions bulletin board by the Sunday following the meeting.
- Post the Finance Report on the website but rename salaries and benefits so that individual salaries are not identifiable.
- Use the inside sanctuary moveable wall as a bulletin board, particularly for displaying SS class artwork. Don Cameron so moved. Cheryl Kae Dodson seconded the motion which passed.
- Have guest speakers available to talk about our bread basket offerings. Barbara Walsh will coordinate this.
- Have the Ad Council meet monthly in order to keep on top of finances and fundraising. Cheryl Kae Dodson moved the Ad Council meet monthly. Barbara Walsh seconded the motion which carried.

Vicki asked all members to bring fundraising ideas to the next meeting. Joe MacDonald offered a soft rock band composed of recovering addicts as a fundraiser during March's A Sunday Encounter.

The EDE (Equipping Disciples for Excellence) brochure was distributed. All were encouraged to attend.

Everyone is asked to make good use of the website as more information is going to be posted there.

There was discussion regarding worship services and start time however there was no consensus.

The next meeting will be February 10, 2009.

Joe MacDonald closed the meeting with prayer.

Respectfully submitted,

Mary Adams
Recording Secretary